



KERN COUNTY PROBATION DEPARTMENT

Policies And Procedures

TITLE: Facsimile Machines			Article: 1502.01
APPROVED: William Dickinson, Chief Probation Officer			
EFFECTIVE: October 2016	REVIEWED: August 2018	REVISED: September 2024	UPDATED: October 2016

POLICY

Facsimile machines are to be used for County business, when appropriate. In determining what is appropriate, "time" and "distance" are to be taken into consideration. Generally, when "time" and/or "distance" is of the essence a Facsimile machine should be used.