



KERN COUNTY PROBATION DEPARTMENT

Policies And Procedures

TITLE: Elderly And Dependent Abuse Reporting			Article: 1602.01
APPROVED: William Dickinson, Chief Probation Officer			
EFFECTIVE: October 2016	REVIEWED: August 2018	REVISED: September 2024	UPDATED: August 2018

POLICY

The mandatory Elderly and Dependent Adult Abuse reporting law, W&I 15630, requires employees of any Law Enforcement Agency to report all suspected cases of elderly or dependent adult abuse they encounter during the course of their employment. If the abuse is alleged to have occurred in a long-term care agency, the report shall be made either to the long-term care ombudsman coordinator, to a local law enforcement agency, or to the County Adult Protective Services Agency (telephone number: (661) 868-1006 or Toll Free (800) 277- 7866). If the physical abuse is alleged to have occurred anywhere else, contact by phone, a local law enforcement agency immediately or as soon as possible. The employee shall prepare and send a written report within two days.

I. Guidelines for the Report

Reports of Suspected Dependent Adult/Elder Abuse are made by completing the State of California Department of Social Services Form SOC 341 which can be obtained from the Kern County Department of Human Services Adult Protective Care unit. Each Director is responsible for maintaining a supply of this form. Division Directors are further responsible for advising all staff where the supply of these forms is maintained.

II. Prerequisite of Employment

Section 15632 of the Welfare and Institutions Code requires any person who enters employment with a law enforcement agency on or after January 1, 1986 must, prior to and as a condition of employment, sign a statement, which shall be provided by the employer, indicating the employee has knowledge of Section 15630 and will comply with those provisions. This signed statement shall be retained by the employer.

Agencies or facilities that employ mandated reporters pursuant to W&I Section 15630, who were employed prior to January 1, 1986, shall inform the employees of their responsibility to make reports by delivering to them a statement outlining their reporting responsibilities.